Typewriter TECHS

PACKING AND SHIPPING POLICY

Packaging

Due to the construction of vintage typewriters, ensuring each item is packed securely is a top priority as there is no guarantee how the package will be handled during the shipping process.

- 1. We secure all moveable parts using packing paper or bubble wrap placed inside the typewriter basket and the typewriter is clear wrapped to secure all parts. Additional packing paper is placed around the inside of the case to ensure that the typewriter does not move within the carrying case. The case is then clear wrapped.
- 2. A packing box is created that is a minimum of 4" larger than the typewriter and is fitted with foam boards on each side to insulate the box and provide cushion from all sides.
- 3. Typewriter is placed inside the box and additional 2 inches of packing peanuts are added to ensure that the typewriter does not move within the box.
- 4. Care of Machine Information Sheet is added to the box along with a copy of the extended warranty card.
- 5. Box is securely taped and all stickers along with shipping labels attached.

Standard Shipping and Processing

- 1. Standard shipping charges are based on the weight of the product for each delivery address.
- 2. Items are shipped directly from us via UPS, as UPS will handle large and heavy packages.
- 3. All shipping, handling and insurance of the typewriter is the responsibility of the buyer. Unfortunately, accidents do happen during shipping and it is recommended to insure the package for the FULL VALUE of the typewriter. Items shipped without insurance negate any warranty or liability of Typewriter TECHS. Shipping usually takes 7-10 business days once the order is complete.
- 4. Items shipped to a P. O. Box will be sent via U.S. Postal Service and delivery may take longer.

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- 5. Oversize items typically take longer to deliver and usually require extra packaging. We can not ship heavy and oversize items outside the contiguous 48 states.
- 6. The standard charge applies to orders shipped to APO/FPO addresses. They will arrive within 4-6 weeks.